



**MUNICIPALITY OF SOUTH WEST MIDDLESEX
SPECIAL MEETING MINUTES**

WEDNESDAY, DECEMBER 11, 2019 4:00 PM
Council Chambers

SPECIAL MEETING MINUTES

SOUTHWEST MIDDLESEX COUNCIL SPECIAL MEETING MINUTES

The Municipal Council of the Municipality of Southwest Middlesex met in a Special Session for the purpose of 2020 budget in the Council Chamber on December 11, 2019 at 4:00 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, and Mike Sholdice

REGRETS:

Martin Vink

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at 3:00 p.m.

The Mayor noted that meeting is being recorded in accordance with council's Electronic Recording of Meetings Policy.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

RE: Southwest Council Agenda Dated December 11, 2019

Item Number 1

Item Title 2020 Community Donation Requests Girl Guides Trip to BC

I, Councillor Cowell, declare a potential direct pecuniary interest on Council Agenda Dated Dec. 11, 2019, Item No. 1, Item Title 2020 Community Donation Requests for the following reasons: specifically, the Girl Guide donation, I am a leader going on the trip.

3. STAFF REPORTS

a. Finance

1. 2020 Community Donation Requests

Having declared a pecuniary interest related to the donation request from the Girl Guides, Councillor Cowell did not vote on inclusion of the late submission of donation requests.

#2019-0597

Moved by Councillor Bartlett

Seconded by Deputy Mayor Wilkins

THAT Council allow the late submission of the donation requests by the Appin Girl Guides and the Cemetery, to be considered

Carried

#2019-0598

Moved by Councillor Cowell

Seconded by Councillor Sholdice

THAT council direct the Treasurer to approve the requested donations submitted, with the following changes:

- Eddie Cemetery – 75% of the cemetery board’s insurance
- Murray Cemetery – 75% of the cemetery board’s insurance
- All Local Legion – Remembrance Day
- Additional budget for applications that come in after the deadline
- All others that applied, except the Girl Guides

AND THAT the Treasurer be directed to include the donations in the operating budget for 2020.

Carried

2. 2020 Utility Budget

#2019-0599

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT the 2020 Utility Budget is approved as presented.

Carried

Deputy Mayor requested that the council deal request from the Girl Guides.

Having declared a pecuniary interest in the matter related to the Appin Girl Guides, Councillor Cowell did not vote on the matter.

#2019 –0600

Moved by Deputy Mayor Wilkins

Seconded by Councillor Carruthers

THAT council provide \$550 to the Appin Girl Guides as a donation.

Carried

3. 2020 Capital Budget

#2019 – 0601

Moved by Councillor Cowell

Seconded by Deputy Mayor Wilkins

THAT a recreation master plan for \$30,000, and building condition assessment for \$50,000, to be funded through the efficiency and effectiveness funds.

Carried

#2019 –0602

Moved by Councillor Cowell

Seconded by Deputy Mayor Wilkins

THAT the proposal for the municipal standards development for \$20,000; the modelling of the water system for \$35,000; and the modelling of the sanitary system in Glencoe and Wardsville for \$60,000, to be funded through the efficiency and effectiveness funds.

Carried

Deputy Mayor Wilkins is not absent at 5:52 p.m.

#2019 – 0603

Moved by Councillor Sholdice

Seconded by Councillor Cowell

THAT the project manager for Laserfiche for \$20,000 to be funded through efficiency and effectiveness funds; and the website for \$50,000, with \$37,500 from efficiency and effectiveness funding and \$12,500 from reserves.

#2019 –0604

Moved by Councillor Sholdice

Seconded by Councillor Bartlett

THAT the defibrillators for public works for \$5,000, to be funded through the tax base.

Carried

Deputy Mayor Wilkins returns to the meeting at 5:59 p.m.

4. BY-LAWS

1. By-law No. 2019/112

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (December 11, 2019 – Special Budget Meeting)

#2019-0605

Moved by Deputy Mayor Wilkins

Seconded by Councillor Cowell

That By-law No. 2019/112 be given first, second, third and final readings.

Carried

5. ADJOURNMENT

The Mayor adjourned the meeting at 6:04 p.m.

Mayor

Clerk